# Lucy Robbins Welles Library Downloadable eBooks for the iPad/iPhone/iPod Touch

If you have any questions, please call the library's Information Desk at (860) 665-8700.

The library currently has over 3,000 downloadable eBook titles and over 650 audiobook titles that can be downloaded to your iDevice. These collections contain a variety of fiction and nonfiction books for children, teens and adults. You may have up to four downloadable titles checked out on your library card at one time and you may have up to four downloadable items on hold at one time.

To download a library eBook to an iPad you need:

- a valid library card from a participating library
- your iTunes password (to install the app).

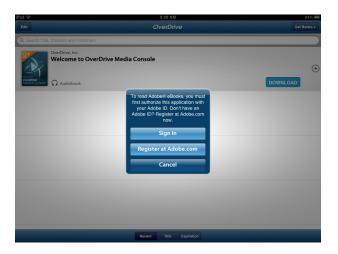
#### **OverDrive Media Console App**

The first time you use the library's downloadable books on your device you need to install the OverDrive Media Console app. If you already have the app on your device, skip to the next section.

 Install the OverDrive Media Console app from the App Store. (you will need your iTunes password).



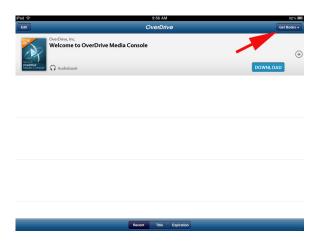
- Start the app.
- It will ask you for your Adobe ID. Before downloading eBooks you need to authorize your device with an Adobe ID. It uses this to eliminate sharing of library eBooks. You will only need to do this one time on your device (unless you uninstall then reinstall the OverDrive Media Console app).



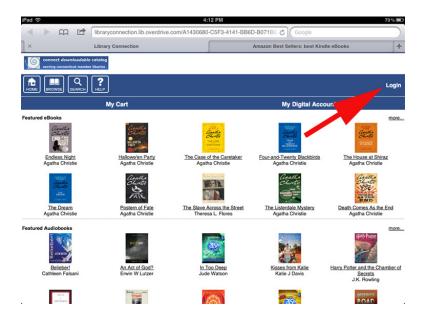
- If you already have an Adobe ID, touch Sign In and enter your Adobe ID and password.
- o If you don't have an Adobe ID, touch Register at Adobe.com. Touch 'Create an Adobe Account', then go through the process of getting an Adobe account. (you only need to fill in the fields marked with a red \*). After you fill out the form, you will see a screen that says 'Thank You...". Touch Continue. Touch the iPad's Home Button to exit from the Adobe website.

## Access the library's downloadable catalog

- Touch the OverDrive Media Console icon to start the app.
- Touch Get Books on the top right hand corner of the screen.



- The first time you search for books on your iPad/iPhone/iPod Touch
  - Touch Add a Library
  - On the Add a Library screen, Type the library's zip code to search for the library: 06111. Touch Search.
  - o On the Libraries screen, touch Lucy Robbins Welles Library (Newington).
- Touch Library Connection, Inc.
- The library's downloadable catalog will open (see screenshot below).



### Login

- Touch Login.
- Select a library by touching the down arrow, then scroll through the list to select your library (the one shown on your library card). Touch the name of your library.
- Enter your 14 digit library card number (with no spaces).
- Touch Login.

#### Select and Checkout an eBook

- Search for an audio or ebook that you would like to check out using the Browse or Search options. If you wish to checkout an eBook, you need to select one of the following formats: Adobe EPUB eBook, Open EPUB eBook, Public Domain eBook. If you wish to checkout an audiobook, you need to select MP3 Audiobook.
  - There is an Advanced Search function available. You can access it by touching Search, then Advanced on the far right side of the next screen.
     Be sure to select the format you are searching for.
- Items that are currently checked out by other patrons will have a 'Place a Hold' option. You may place a hold to add your name to the waiting list. The system will email you when the book is available for you to download. You will have 48 hours to checkout the book. When you receive the email, open the OverDrive Media Console app, touch 'My Digital Account', then 'My Holds', then Add the item to your cart and proceed to checkout.
- Items that are currently available for you to checkout will have an 'Add to Cart' option. When you find a book that you wish to checkout, touch Add to Cart.
- Touch Proceed to Checkout.
- Select your loan period, by touching the down arrow to the right of Lending Period. Choose 7, 14, or 21 days.

- Touch Confirm Checkout.
- Touch Download.
- The first time you download a book to your device, you need to authorize your device with your Adobe ID.
  - o Enter your Adobe ID and password.
  - o Touch 'Authorize'.
- You will see some screen activity, then you will be presented with a list of books
  you have checked out. The small number to the right of the type of book
  indicates the number of days left on the loan. It decreases by one each day.
- Touch the book to open it.

# **Return EBook Early**

Downloadable eBooks will automatically be returned to the library's collection at the end of the lending period. You may return eBooks early if you wish to remove the title from your account or to make titles available for other patrons to checkout.

- Open the OverDrive Media Console app.
- On the screen where you can see the list of items you have checked out, touch '+' to the right side of the book, you will get the option to Return/Delete.
- Touch 'Return/Delete.
- Touch 'Return then Delete'.

The book will be removed from your device and from your library account.



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